

**CONFIDENTIAL**

*Reports 6*

Approved For Release 2004/05/05 : CIA-RDP80M01082A000900200009-6

DCI/IC 74-130  
14 August 1974

**MEMORANDUM FOR: Assistant Secretary of Defense  
(Intelligence)**

**SUBJECT : Annual DCI Report on the Intelligence  
Community**

Reference is the D/DCI/IC memorandum, subject as above, dated 23 May 1974, which invited an input from your organization by 1 September. The following is provided as supplemental guidance:

a. The previously indicated limitation of the report to not more than ten single-spaced, letter-size pages in length can be relaxed if your organization considers that it needs a somewhat longer report to present its information adequately. It is requested, however, that the contribution include an executive summary of not more than two or three pages which highlight the contents of the report.

b. All offices providing submissions are being requested to give particular attention to reporting on what has been achieved by way of improvement in the substantive information provided to users. The DCI considers that the entire intelligence effort is judged by the quality, scope and timeliness of the substantive output. There is a recognized limitation on what an organization which is not involved in the production of finished intelligence can report in this area, but it is hoped that reference can be made to actions in other fields (e.g., resource decisions) which were meant to enhance intelligence production.

**Acting Deputy to the DCI for the  
Intelligence Community**

DCI/IC: [ ] bmm(13 Aug 74)

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